

Professional Leadership Certificate



The **Professional Leadership Certificate** will provide you with increased awareness and understanding of leadership and will enable you to become a more effective, evolved leader. You will explore the philosophies of a well-rounded leader from a career and personal perspective.

Specialize in **Career Development** or **Personal Development** to customize your Certificate to your career direction. Professional Leadership Certificate courses can also be taken as individual professional development seminars to brush up on your know-how or adding new skills to your professional repertoire.

This program has been approved for 98 [CPHR CPD](#) hours for courses in the Professional Leadership Certificate.

\$5,215.00 plus GST and PST

Core Modules (Required):

Principles of Effective Leadership (Recommended First)

You will learn the skills and processes needed to increase leadership effectiveness. You will explore topics such as motivation, leadership style, implementing change, setting and achieving standards and corrective discipline.

Coaching and Mentoring Employees

You will learn how coaching employees, as part of an overall leadership strategy, encourages a supportive and collaborative approach toward high performance that is more effective than directing or controlling. You will learn the difference between coaching and mentoring, learn a model and principles for effective coaching, and practice putting theory into action through applied activities that account for differences in employees' personality types, work styles, generational differences, cultural diversity and work situations.

Creating Effective Work Groups

This course provides participants with the necessary knowledge and skills required for building and maintaining effective work groups/teams. You cover the concept of team, its application to organizational success, an examination of inter-relationship

between the work to be accomplished and the people who deliver the work, the stages groups go through and role of the leader, and general consensus.

Interpersonal Communication

In this course you will learn about the role of the supervisor and the appropriate leadership techniques for obtaining cooperation and commitment through the use of effective communication. You will examine communication at its core and develop a practical road map for communicating effectively and efficiently through any conversation and in any situation.

Negotiation and Conflict Resolution

You will examine why conflict arises in the workplace, discuss the importance of resolution mechanisms and learn practical tips for managing conflict. You will also learn constructive routes to communication and agreement, consider your own method of dealing with conflict and practice options for communicating more effectively.

Electives (2 Required):

Authentic Leadership

The overall purpose of this course is to provide participants with an opportunity to understand and improve themselves personally and professionally, in order that they may become more authentic as individuals and leaders and achieve greater results. The following areas will be introduced and processed: what's going on in organizations today; what is leadership; what is authenticity; assessing your four intelligences; clarifying your values; creating a leadership vision statement; how to be credible; establishing your code of ethics as a leader; the importance of influencing others; leadership and power; principled leadership competency assessment; and transferring learning back home.

Developing a Personal Leadership Plan

The final piece to personal leadership development and to understand the purpose of your own leadership style is to create the Personal Leadership Development Plan. This plan will help guide you throughout your professional and personal life.

Leading Change

You will learn the series of phases that a successful change process must go through. You will learn how to get the organization's attention for this needed change, create a vision of what would happen if the change were achieved and identify others with the skills, attitudes and reputations you need for buy-in.

Leading and Motivating Employees

This course provides participants with core tools and techniques in leading and motivating today's employees in order that they can be effective individually and collectively. Concepts such as the role of the leader in establishing trust relationships, assessing leadership style, establishing personal leadership mission statements, processing various motivational theories and their application to the workplace will all be discussed and processed in this course.

Navigating Indigenous Business Relationships

You will explore and understand the importance of fostering an inclusive environment, and why inspirational leaders should prioritize understanding and addressing Indigenous unconscious bias. This involves acknowledging and challenging preconceived notions, assumptions, and stereotypes that may impact your approach to effective decision-making. You will understand how empathetic leadership is crucial to understanding Indigenous perspectives.

Transformational Leadership

You will learn how transformational leaders focus on 'transforming' others to enhance the motivation, morale and performance of their employees. You will explore how the leader's personality, traits and ability are used to institute change through vision and goals.